

◆  
◆ **Marconi Conference Center**  
◆ **GUEST GUIDE**



We look forward to welcoming you to Marconi Conference Center, a unique haven tucked away on the spectacular California coast. Here are some tips to help you prepare. Please feel free to contact us if you would like further information.

If this is your first time here, we hope to exceed your expectations and welcome you frequently. If this is a return visit for you, we hope you will be pleased by our continuing efforts to provide the best possible conference experience.

On behalf of all of us at Marconi Conference Center, we wish you a most rewarding stay.

Sincerely,  
Wayne Zion  
General Manager



*The 1913 Marconi Hotel presides over the front entrance to today's Marconi Conference Center. Once the residence of bachelor employees at Marconi Wireless Company's transpacific wireless receiving station, the stately hotel awaits renovation.*

***A breath of fresh air...***

Marconi Conference Center enjoys a magnificent hillside setting of sixty-two wooded acres overlooking pristine Tomales Bay. Guests may stroll the paths to guestrooms, meeting buildings and the dining room. Our coastal weather is usually mild, but be prepared for breezy days, cool evenings and the possibility of fog and rain in winter.

***Savor the view...***

Scenic trails offer opportunities for exercise, contemplation and relaxing with nature. The vistas are breathtaking; you may see deer, rabbits, quail and perhaps an osprey. Consider bringing binoculars, bicycle, water bottle, hiking shoes.

***Make yourself at home...***

Your guestroom includes a private bath, individual heat control, telephone, study desk, modem port, coffee maker and daily maid service.

***Bon appétit!***

Plentiful portions, savory home-style recipes and friendly service make dining one of the highlights of staying here. We also have a selection of fine regional wines and beers.

***Explore...***

Historical displays illustrate the rich human history of the site and Guglielmo Marconi's worldwide fame. Five buildings from the 1913 Marconi Wireless Receiving Station still remain, along with concrete anchors from the station's mile-long antenna.

Take a copy of our history sheet (available in the Pelican Building) to learn about the role of this site in international communications history.

***Thank you!***

Please tell us about your experience here by completing a Guest Survey. Your comments will help us improve Marconi Conference Center for the next time you and your colleagues visit.

*Please turn the page for more important information about your stay.*

# ◆ Marconi Conference Center ◆ PLANNING INFORMATION

*To make your visit as rewarding and satisfying as possible, please take a few moments to read the following.*

## ◆ CHECK-IN/CHECK-OUT

Please check in at the Front Desk-in Pelican Building.

Check-in: 3 p.m. to 11 p.m.  
Check-out: 7 a.m. to 10 a.m.  
(Bring your key)

Late check-out (after 10 a.m.) will incur an additional day's charge.

## ◆ DINING

Meals are served in Redwood Dining Hall.

Breakfast buffet: 7 a.m. to 9 a.m.  
Lunch buffet: 11:30 a.m. to 1:30 p.m.  
Full service dinner: 6 p.m. to 8 p.m.

## ◆ LODGING

- You may wish to bring: shampoo, flashlight, and comfortable shoes for hilly trails.
- Please note cooking and other appliances, candles and incense are not allowed, and food should not be kept in your room as it attracts insects.

## ◆ PARKING

Please park in designated parking spaces only and observe the law regarding spaces for the handicapped. Campers, recreational vehicles and motor homes are not permitted.

## ◆ DRIVING

Please drive slowly and carefully, yielding to pedestrians, bicyclists and animals. The speed limit is 15 mph, and all signs and barriers must be observed.

## ◆ TELEPHONES

Your guestroom has a private telephone number which you can give callers after you check in. For outgoing calls, use your calling card (dialing must start with 1, not 0). Your guestroom also has a port for your modem. See the information card in your room for details.

## ◆ MESSAGES, FAXES, MAIL

If your callers would like to leave a message, give them this number:

**Front Desk Telephone:**  
**(415) 663-9020**

You may also want to give them your lodging building, room number and name of conference to expedite receiving emergency messages.

We post telephone messages for guests on the message board in the Pelican Building vestibule. We'll also post a notice if you receive mail or a package. *Emergency messages will be delivered.*

If you wish to receive a fax, use this number:

**Front Desk Fax: (415) 663-1731**

We'll post a notice in the Pelican Building vestibule when your fax arrives and collect a service charge.

If you wish to receive mail, use this address:

**(your name), (conference name)**  
**c/o Marconi Conference Center**  
**P.O. Box 789**  
**18500 State Route 1**  
**Marshall, CA 94940**

We'll post a notice in the Pelican Building vestibule and hold your mail at the Front Desk.



*Marconi Conference Center guestrooms overlooking Tomales Bay.*

## ◆ EMERGENCIES

Between 11 p.m. and 7 a.m., the recorded message on (415) 663-9020 tells callers how to contact a guest or Marconi staff member in an emergency.

## ◆ GUEST SERVICES IN PELICAN BUILDING

We have games, reading material and a VCR with a selection of movie videos; volleyball, badminton and horseshoe equipment, ice,

irons and ironing boards, all at no charge. Our commissary sells snacks, cold drinks, personal hygiene items, flashlights/batteries, writing supplies, stamps. We have a selection of Marconi souvenirs such as shirts, hats, mugs and other items that make wonderful remembrances of your stay with us. Our Front Desk staff can also help you with local information.

## ◆ BUSINESS SERVICES

We have a Business Center in the Pelican Building. Use your credit card to operate the personal computer with Internet and e-mail access, laser printer, color copier/printer, photocopier and fax machine.

## ◆ ENVIRONMENT

Marconi Conference Center is a unit of the State Park system, and all natural elements such as branches, pine cones, mushrooms and flowers are protected by state law and may not be removed. Camping and campfires are not permitted.

## ◆ WALKING AND EXPLORING

We suggest walking on designated footpaths to avoid poison oak. The pine needles can be slippery -- please use caution. We recommend flashlights at night.

## ◆ SMOKING

State law prohibits smoking in or within 50 feet of Marconi Conference Center buildings. Cigarette urns are located at entrances, on decks and on patios. Smoke only in paved areas and please use extreme caution when smoking on the property.

## ◆ PETS

With the exception of guide dogs for the handicapped, pets are not permitted in Marconi Conference Center buildings and cannot remain on the property overnight. Dogs must be on a leash at all times.

## ◆ ENJOY!

We hope you'll have some time to appreciate the rich human and natural history that surrounds us here. And please let us know if there is anything we can do to enhance your stay.